

Now you can quickly and accurately assemble the forms necessary to appoint a guardian, to administer the ward's person or estate, and to close the guardianship when it is no longer warranted. Based on the FLSSI¹ forms, our automated ProDoc Guardianship system provides you all the tools you need for your cases, with more than 369 automated forms that enable you to quickly and easily prepare the guardianship documents you need. Further, the volume contains both the official FLSSI versions and word processor versions, giving you the flexibility to meet the requirements of your cases and/or the court.

Interview Client Interview Sheet

DISABILITY, GENERALLY

- 1.010 Formal Notice
- 1.011 Formal Notice (adversary)
- 1.015 Proof of Service of Formal Notice
- 1.016 Proof of Service of Formal Notice (adversary)
- 1.020 Declaration Naming Preneed Guardian
- 1.025 Designation of Health Care Surrogate

PROCEEDINGS TO DETERMINE INCAPACITY

- 2.010 Petition to Determine Incapacity
- 2.020 Notice of Petitions to Determine Incapacity & Appoint Guardian
- 2.021 Notice of Petition to Determine Incapacity (no guardianship pet)
- 2.025 Proof of Service of Petition to Determine Incapacity & Appt Gd & Notice
- 2.026 Proof of Service of Petition to Determine Incapacity & Notice
- 2.030 Order Appointing Attorney & Elisor (on Petition to Determine Incapacity)
- 2.031 Order Appointing Attorney (on Suggestion of Capacity or Pet for Authority)
- 2.040 Order Appointing Examining Committee
- 2.051 Report of Examining Committee (Individual)
- 2.060 Order Determining Total Incapacity
- 2.061 Order Determining Limited Incapacity
- 2.062 Certificate of Service of Order Determining Incapacity
- 2.065 Order Dismissing Petition to Determine Incapacity
- 2.067 Order Assessing Costs Against Petitioner
- 2.070 Order Compensating Examining Committee
- 2.080 Claim of State for Fees Paid and Petition for Payment
- 2.087 Order Directing Payment to State
- 2.095 Order for Compensation of Court-Appointed Attorney
- 2.100 Suggestion of Capacity
- 2.105 Order - Notice of Filing Suggestion of Capacity and Appointing Physician
- 2.110 Order of Restoration - Partial - No Objection
- 2.111 Order of Restoration - Partial - After Hearing
- 2.112 Order of Restoration - Full - No Objection
- 2.113 Order of Restoration - Full - After Hearing
- 2.120 Order Denying Suggestion of Capacity-after hearing

APPOINTMENT OF GUARDIANS

- 3.010 Petition for Emergency Temporary Guardian
- 3.020 Petition for Appointment of Guardian of Minor (Person & Property)
- 3.021 Petition for Appointment of Guardian of Minor (Person)
- 3.022 Petition for Appointment of Guardian of Minor (Property)
- 3.023 Petition for Appointment of Plenary Guardian (incapacity-pers & prop)
- 3.024 Petition for Appointment of Plenary Guardian (incapacity-person)
- 3.025 Petition for Appointment of Plenary Guardian (incapacity-property)
- 3.026 Petition for Appointment of Limited Guardian (incapacity-pers & prop)
- 3.027 Petition for Appointment of Limited Guardian (incapacity-person)
- 3.028 Petition for Appointment of Limited Guardian (incapacity-property)
- 3.030 Certificate of Service of Petition for Appointment of Plenary Guardian
- 3.031 Certificate of Service of Petition for Appointment of Limited Guardian
- 3.035 Petition for Voluntary Guardianship

- 3.036 Order Appointing Guardian upon Petition for Voluntary Guardianship
- 3.040 Petition for Foreign Guardian to Manage Property of NonRes Ward
- 3.041 Order Authorizing Foreign Guardian to Manage Property of NonRes Ward
- 3.055 Application for Appointment as Guardian
- 3.056 Order Directing Investigation
- 3.058 Petition for Exemption of Guardian from Education Requirements
- 3.059 Order Exempting Guardian from Educational Requirements
- 3.060 Order Appointing Emergency Temporary Guardian
- 3.061 Order Appointing Plenary Guardian of Person & Property (incap person)
- 3.062 Order Appointing Plenary Guardian of Person (incapacitated person)
- 3.063 Order Appointing Plenary Guardian of Property (incapacitated person)
- 3.064 Order Appointing Limited Guardian of Person & Property (incap person)
- 3.065 Order Appointing Limited Guardian of Person (incapacitated person)
- 3.066 Order Appointing Limited Guardian of Property (incapacitated person)
- 3.067 Order Appointing Guardian of Person & Property of Minor
- 3.068 Order Appointing Guardian of Person of Minor
- 3.069 Order Appointing Guardian of Property of Minor
- 3.070 Oath of Guardian, Designation of Agent and Acceptance
- 3.071 Oath of Corporate Guardian
- 3.075 Bond of Guardian
- 3.100 Letters of Plenary Guardianship of Person & Property
- 3.101 Letters of Plenary Guardianship of the Person
- 3.102 Letters of Plenary Guardianship of the Property
- 3.105 Letters of Limited Guardianship of Person & Property
- 3.106 Letters of Limited Guardianship of the Person
- 3.107 Letters of Limited Guardianship of the Property
- 3.108 Letters of Emergency Temporary Guardianship
- 3.109 Letters of Guardianship of Person & Property of Minor
- 3.110 Letters of Guardianship of the Person of Minor
- 3.111 Letters of Guardianship of the Property of Minor
- 3.115 Letters of Voluntary Guardianship (Property)
- 3.130 Notice of Confidential Information within Court Filing

GUARDIANSHIP ADMINISTRATION

- 4.010 Initial Guardianship Plan (Guardianship Report) Minor Ward
- 4.015 Initial Guardianship Plan (Guardianship Report) Guardian of Person
- 4.016 Proof of Service of Initial Guardianship Report of Guardian of Person
- 4.019 Annual Guardianship Plan (Guardianship Report) Minor Ward
- 4.020 Annual Guardianship Plan (Guardianship Report) Guardian of Person
- 4.021 Proof of Service of Annual Guardianship Report of Guardian of Person
- 4.022 Physician's Report - Adult Ward
- 4.023 Physician's Report - Minor Ward
- 4.025 Annual Accounting (Guardianship Report) Guardian of Property
- 4.026 Petition for Order Waiving Audit Fees
- 4.027 Order Waiving Audit Fee
- 4.028 Simplified Accounting of Guardian of Property
- 4.029 Proof of Service of Annual Guardianship Accounting of Guardian of Property
- 4.030 Order Approving Initial Guardianship Plan of Guardian of the Person
- 4.031 Order Approving Verified Inventory of Guardian of the Property
- 4.035 Order Disapproving Initial Guardianship Plan and Compelling Compliance

¹The forms in this volume are derived from forms prepared by the Forms Committee of the Real Property, Probate, and Trust Law Section of The Florida Bar and contained in the Florida Lawyers Support Services, Inc. (FLSSI) Manual. These forms are created and maintained by leading experts in their field and recognized as the standard in probate courts throughout Florida.

- 4.036 Order Disapproving Verified Inventory and Compelling Compliance
- 4.040 Order Approving Annual Guardianship Plan of Guardian of the Person
- 4.041 Order Approving Annual Guardianship Accounting of Guardian of the Property
- 4.045 Order Disapproving Annual Guardianship Plan and Compelling Compliance
- 4.046 Order Disapproving Annual Guardianship Accounting and Compelling Compliance
- 4.060 Verified Inventory of Guardian (Initial Grdshp Rpt, Guard of Property)
- 4.061 Proof of Service of Initial Guardianship Report of Guardian of Property
- 4.065 Inventory of Safe Deposit Box
- 4.066 Proof of Service of Inventory of Safe Deposit Box
- 4.070 Petition for Appointment of Appraiser(s)
- 4.075 Order Appointing Appraiser(s)
- 4.076 Report of Appraiser (single)
- 4.077 Report of Appraisers (multiple)
- 4.080 Petition for Order Designating Depository for Assets
- 4.081 Petition for Order Designating Depository for Assets (investment powers)
- 4.082 Certification By Depository
- 4.085 Order Designating Depository for Assets
- 4.086 Order Designating Depository for Assets (investment powers)
- 4.090 Receipt of Assets by Depository
- 4.091 Receipt of Assets by Depository (investment powers)
- 4.095 Acceptance and Certification by Depository
- 4.100 Petition for Appointment of Court Monitor
- 4.105 Order Appointing Court Monitor
- 4.110 Petition for Interim Judicial Review
- 4.111 Order of Interim Judicial Review
- 4.120 Petition for Order Authorizing Periodic Payments to Guardian of Person
- 4.121 Schedule of Ward's Estimated Monthly Expenses
- 4.122 Order Authorizing Periodic Payments to Guardian of Person
- 4.125 Petition for Order Authorizing Withdrawals from Restricted Depository
- 4.126 Order Authorizing Withdrawals from Restricted Depository
- 4.140 Petition for Order Authorizing Payments for Wards Dependent
- 4.141 Order Authorizing Payments for Assistance of Ward's Dependent
- 4.145 Petition by Guardian for Order Determining Payments to Dependent
- 4.146 Order Authorizing Payments for Ward's Dependent on Petition of Guardian
- 4.150 Petition for Order Authorizing Payment of Attorney's Fees & Expenses
- 4.151 Order Authorizing Payment of Fees & Expenses of Attorney
- 4.152 Order Authorizing Payment of Fee & Exp of Atty (Restricted depository)
- 4.155 Petition for Order Authorizing Compensation & Expenses of Guardian
- 4.156 Order Authorizing Payment of Compensation & Expenses of Guardian

SPECIAL PROCEEDINGS

- 5.050 Request for Notice and Copies
- 5.055 Petition to Require Guardianship Report and Request for Service of Copy
- 5.056 Order Requiring Guardian to File Guardianship Report

TERMINATION OF GUARDIANSHIP

- 6.010 Resignation of Guardian
- 6.011 Notice of Resignation of Guardian
- 6.012 Order on Resignation of Guardian
- 6.014 Petition to Remove Guardian
- 6.015 Order Removing Guardian
- 6.020 Final Report of Guardian of Property
- 6.025 Petition for Discharge of Guardian
- 6.026 Petition for Discharge of Guardian (depository)
- 6.027 Petition for Discharge of Guardian (waiver by ward and consent to distrib)
- 6.028 Petition for Discharge of Guardian (depository-waiver & consent to distrib)
- 6.029 Waiver of Notice, Hearing & Objections to Discharge and Final Account
- 6.030 Waiver of Service of Notice of Petition for Discharge; Waiver of Final Rep
- 6.031 Waiver of Notice, Hearing & Objections to Discharge and Final Account by PR
- 6.032 Waiver of Notice, Final Acct - Receipt of Ward and Consent to Discharge
- 6.034 Receipt by Ward and Consent to Discharge
- 6.035 Receipt
- 6.040 Order Approving Distribution and Authorizing Discharge of Guardian
- 6.041 Order Approving Distribution & Authorizing Discharge of Guardian (by waiver)
- 6.050 Notice of Final Report & Accounting & Petition for Discharge
- 6.055 Report of Distribution
- 6.060 Order of Discharge of Guardian

- 6.070 Petition for Discharge of Guardian of Person (upon death of Ward)
- 6.075 Order of Discharge of Guardian of Person (upon death of Ward)
- 6.076 Notice of Discharge of Guardian of Person upon Death of the Ward
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- 6.055 Report of Distribution
- 6.060 Order of Discharge of Guardian
- 6.070 Petition for Discharge of Guardian of Person (upon death of Ward)
- 6.075 Order of Discharge of Guardian of Person (upon death of Ward)
- 6.076 Notice of Discharge of Guardian of Person upon Death of the Ward

SUPPLEMENTAL FORMS (NOT FLSSI FORMS)

- 7.010 Questionnaire - Guardianship of a Minor
- 7.015 Questionnaire - Guardianship of an Adult

LOCAL FORMS (NOT FLSSI FORMS)

SECOND CIRCUIT

- 102.100 Cover Sheet - Guardianship - Leon
- 102.105 Cover Sheet - Incapacity - Leon

SIXTH CIRCUIT

- 106.100 Annual Minor Plan Form
- 106.105 Annual Minor Physician's Report Form
- 106.110 Disaster Plan Form (Amended)
- 106.115 Application of Guardian
- 106.120 Release Form - DCFS
- 106.125 Nonprofessional Guardianship Checklist
- 106.130 Professional Guardian Annual Checklist
- 106.135 Prof Guardian Addtl Appointment Checklist
- 106.140 Notice of Employees of Prof Guardian
- 106.145 Criminal History Information Request
- 106.150 Order Canceling Hearing
- 106.155 Petition for Guardian's Fees
- 106.160 Statement of Claim

NINTH CIRCUIT

- 109.100 Application - Guardian Advocate (Form A)
- 109.105 Application - Standby Guard Advoc (Form B)
- 109.110 Standby Guardian Joinder (Form C)
- 109.115 Petition of Appointment (Form D)
- 109.120 Order Appointing Attorney (Form E)
- 109.125 Oath of Designation (Form F)
- 109.130 Notice of Hearing (Form G)

- 109.135 Order Appting Guardian Advocate (Form H)
- 109.140 Letters of Guardian Advocate (Form I)
- 109.145 Initial Plan (Form J1)
- 109.150 Proof of Service of Initial Plan (Form J2)
- 109.155 Order Exempting Education (Form K)
- 109.160 Petition - Background Exemption (Form L)
- 109.165 Order Exempting Background (Form M)
- 109.170 Order Appointing Standby Guardian (Form N)
- 109.175 Joint Stipulation (Form O)
- 109.180 Order Appointing Guardian Advocate (Form P)
- 109.185 Order Appointing Guard of Property (Form Q)
- 109.190 Letters of Guardian of Property (Form R)
- 109.195 Annual Plan (Form S)

SEVENTEENTH CIRCUIT

- 117.030 Verified Initial Inventory of Guardian
- 117.035 Initial Guardianship Plan
- 117.040 Annual Accounting
- 117.045 Annual Guardianship Plan
- 117.050 Simplified Annual Accounting
- 117.055 Application for Appointment as Guardian
- 117.060 Disclosure Statement
- 117.065 Employee Statement with Fiduciary Obligation
- 117.070 Mandatory Checklist for Guardianship Applications - Broward
- 117.075 Annual Prof Guardian Investigation Checklist
- 117.080 Prof Guardian Addtl Appointmnt - Calendar Year
- 117.085 Audit Checklist
- 117.090 Ex Parte Request Form (Grossman and Greene)
- 117.095 Ex Parte Request Form (Speiser)