

The more than 95 automated forms in this volume represent a full property management document suite beginning with tenant's application checklist and leases (apartment, residential and commercial); rent receipt and security deposit records; landlord/tenant correspondence and notices; and, petition for forcible entry and detainer and related court documents (through appeal). Whether your client is the landlord or the tenant, ProDoc's Landlord-Tenant volume contains the forms and flexibility needed to effectively manage your client's issues.

## **CHAPTER 1 - COURT DOCUMENTS**

1-1	Counterbond of Defendant
1-2	Citation for Eviction
1-3	Complaint for Simple Eviction
1-4	Defendant Demand for Trial
1-5	Distress Warrant
1-6	Final Judgment After Default With Levy
1-7	Final Judgment After Default
1-8	Judgment (Detainer)
1-9	Motion for Attorney's Fees and Taxing of Costs
1-10	Motion for Default and Default
1-11	Motion for Dismissal or Nonsuit
1-12	Notice of Filing of Possession Bond
1-13	Original Petition for Forcible Detainer
1-14	Possession Bond
1-15	Possession Bond - Long form
1-16	Request for Jury Trial
1-17	Subpoena for Witnesses
1-18	Verified Complaint for Detainer for Rent
1-19	Writ of Possession
1-20	Affidavit for Postponement of Trial
1-22	Notice of Party's Address
1-23	Motion to Compel Electronic Filing with Order
1-24	Motion for Substituted Service with Order
1-25	Complaint - Revocation of Certificate of Occupancy

## **CHAPTER 2 - LANDLORD - TENANT COMMUNICATIONS**

2-1	Agreement to Postpone Eviction
2-2	Notice Concerning Wrongful Withholding of Rent
2-3	Notice - Change of Lease Terms or Rules and Policies
2-4	Notice of Continuation of Tenancy
2-5	Notice of Extension of Lease Due to Holdover
2-6	Notice to Holdover Tenant
2-7	Notice to Pay Rent or Vacate
2-8	Notice of Termination - Vacation of Lease
2-9	Notice to Vacate
2-10	Notice to Vacate for Holding Over
2-11	Notice to Vacate for Nonpayment of Rent
2-12	Tenant Notice - Intent to Withhold Rent
2-13	Tenant Notice of Rent Withheld
2-14	Tenant Notice of Termination
2-15	Tenant Notice - Revocation of Certificate of Occupancy

## **CHAPTER 3 - ANSWER**

3-1	Defendant's Answer (Simple)
3-2	Answer and Affirmative Defenses - Motion to Dismiss

## **CHAPTER 4 - APPEAL**

4-1	Affidavit Sufficiency of Surety
4-2	Appeal
4-3	Appeal Bond
4-4	Notice of Default and Motion for Restitution Writ
4-5	Order on Appeal (Trial de Novo)
4-6	Pauper's Affidavit

4-7	Request for Transcript
4-8	Withdrawal of Rent (Motion and Order)

## **CHAPTER 5 - PROPERTY MANAGEMENT**

5-1	Apartment Lease
5-2	Residential Lease
5-3	Commercial Lease
5-4	Pet Addendum to Lease
5-5	Landlord Receipt for Rent
5-6	Landlord Record Book
5-7	Landlord Security Deposit Record
5-8	Notice of Designation of Agent
5-9	Notice of Termination of Agent
5-10	Tenant Checklist on Application
5-11	Authority for Post-death Designee

## **CHAPTER 6 - SECURITY DEPOSIT**

6-1	Notice of Forwarding Address
6-2	Notice of Security Deposit Deductions

## **CHAPTER 7 - PROPERTY**

7-1	Landlord Accounting
7-2	Notice of Exercise of Contractual Lien (Property)
7-3	Notice of Removal of Property from Abandoned Lease
7-4	Notice of Right to Reclaim Abandoned Property
7-5	Notice of Sale of Abandoned Property
7-6	Tenant Request for Accounting
7-7	Tenant's Replevy Bond

## **CHAPTER 8 - CASUALTY LOSS**

8-1	Complaint for Reduction of Rent (Casualty Loss)
8-2	Notice of Lease Termination (Casualty Loss)
8-3	Order of Rent Reduction (Casualty Loss)
8-4	Request for Rent Reduction (Casualty Loss)

## **CHAPTER 9 - REPAIRS**

9-1	Landlord Affidavit of Delay in Making Repairs
9-2	Landlord - Tenant Agreement to Repair
9-3	Notice of Closure of Premises
9-4	Notice to Cure Noncompliance
9-5	Notice of Duty to Repair (Tenant to Landlord)
9-6	Notice of Entry for Inspection or Repair
9-7	Notice of Noncompliance to Landlord
9-8	Order on Complaint to Obtain Repairs
9-9	Statement for Repairs
9-10	Tenant Complaint to Obtain Repairs

## **CHAPTER 10 - REENTRY**

10-1	Advance Notice of Intent to Change Locks (Commercial Lease)
10-2	Affidavit of Disobedience of Writ of Reentry
10-3	Judgment for Costs (Reentry)
10-4	Notice of Changed Locks (Commercial Lease)
10-5	Notice of Exclusion from Premises
10-6	Notice of Intent to Change Locks
10-7	Notice of Attempted Delivery of Key
10-8	Order of Contempt - Violate Reentry Order

- 10-9 Request for Rehearing (Reentry)
- 10-10 Show Cause Order - Violation Writ of Reentry
- 10-11 Sworn Complaint for Reentry
- 10-12 Writ of Reentry

**CHAPTER 11 - MISCELLANEOUS**

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- 11-2 Notice of Termination after Public Indecency
- 11-3 Petition to Enjoin Failure to Keep Record Book
- 11-4 Tenant Notice of Interruption of Utilities
- 11-5 Tender of Late Payment Rent or Utilities

**ALL COUNTIES**

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- 100-10 Unsworn Declaration